



UNITED STATES DEPARTMENT OF AGRICULTURE  
AGRICULTURAL ADJUSTMENT ADMINISTRATION  
NORTH CENTRAL DIVISION

INSTRUCTIONS FOR USE AND PREPARATION OF FORM  
ACP-68 "REQUEST FOR COMBINATION OF SEPARATELY OWNED TRACTS OF LAND INTO ONE FARM"  
IN CONNECTION WITH THE 1938 AGRICULTURAL CONSERVATION PROGRAM AND THE AGRICULTURAL  
ADJUSTMENT ACT OF 1938

PART I. USE OF FORM

Form ACP-68 is provided for use in connection with the combination of separately owned tracts of land into one farm pursuant to the provisions set forth in the definition of "farm" in section XVI of NCR-201.

The form will be used where a person operates, in 1938, adjacent or nearby tracts of farm land which are owned by different persons, but which are operated as a farming unit (for the rotation of crops and with work stock, machinery, and labor substantially separate from that for any other land) and with respect to which the operator and the owners of such farm land request that the tracts be considered as one farm under both the 1938 Agricultural Conservation Program and the Agricultural Adjustment Act of 1938.

Form ACP-68 must be signed by the operator and by the owners who are entitled to share in the proceeds of the crops on any of the farm land included under the request before submission to the county committee for consideration. The county committee may approve the request only if all the farm land to be included in the same farm is customarily regarded in the community as constituting one farm.

It is suggested that before Form ACP-68 is executed by any operator, the county committee first obtain from the operator the names of the owners and the serial numbers of the tracts of farm land which are to be included in one farm. The county committee will then determine whether such farm land is customarily regarded in the community as constituting one farm.

If the committee determines that the farm land to be included under a request is customarily regarded in the community as constituting a farm, the necessary copies of Form ACP-68 shall be prepared and delivered to the operator, in order that he may sign the forms and secure the signatures of the owners. After the forms have been executed by the owners and the operator and returned to the committee, Form ACP-68, if approved by the county committee, shall be signed by a member of the county committee for and on behalf of the committee.

If the county committee determines that the tracts of farm land which the operator wishes to include under a request are not customarily regarded in the community as constituting one farm, the

operator should be so advised and Form ACP-68 should not be prepared. In the event, however, the county committee determines that some but not all of the tracts may be properly combined, Form ACP-68 may be prepared but shall include only those tracts which are customarily regarded as constituting one farm.

County committees should be very careful not to approve requests which are made solely to bring into compliance tracts of land which are out of compliance and which are not usually regarded in the community as constituting one farm.

## PART II. PREPARATION OF FORM

Prepare Form ACP-68 in triplicate (original and two copies) as follows:

1. Enter the State and county code in the spaces provided in the upper right-hand corner.
2. Enter the name and complete address of the operator in the spaces provided on the first line in section I.
3. Enter in section II the serial numbers and the names of the owners of the tracts of farm land to be included under the request. The serial numbers shall be entered in the spaces provided and must include the serial numbers for all tracts to be included as a farm including any tract owned or rented for cash by the operator. The name of the owner, who is entitled to share in the proceeds of the crops produced on any land included in the farm shall be entered opposite the serial number of the tract which he owns. The name shall be entered on the left half of the line, or immediately below the line, so that sufficient space is available for such owner's signature. Where a serial number is shown for a tract which the operator owns or rents from another person for cash, no signature will be required in section II opposite the serial number for such tract and instead the words "Owned by operator" or "Cash rented by operator", whichever is applicable, shall be inserted on the line provided for the signature of the owner.

Form ACP-68 (original and 2 copies) shall then be delivered to the operator in order that he may obtain the necessary signatures in sections I and II of the form. After sections I and II have been executed, the form shall be returned to the county committee. The county committee shall examine the form to ascertain whether the operator and owners eligible to sign the form have signed the form.

If, after consideration of the requests made by the operator and owners, the committee determines that the tracts included under the Form ACP-68 are customarily regarded in the community as constituting one farm, a member of the county committee shall execute section III of the form. The second copy of the executed ACP-68 shall be delivered to the operator. The original and first copy shall be filed in the county office. No form ACP-68 shall be approved by the county committee if executed after June 1, 1938.